



East Umatilla County Ambulance Area Health District
Medic 400

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Minutes from August 18th, 2022, Board Meeting

Call to Order: 6:35pm by Chris Williams

Roll Call: Carol Kirk, Chris Williams, Christine Erb

Guests: Chief Baty, Tiffanie Andrews-Rost, Jeremy Lasater, Rachelle Lasater, Brittany Iles, Matt Hoehna, Terry Case, Greg Phillips, Sheri Allen

Approve Agenda: Motion to approve the agenda made by C. Kirk, C. Erb seconded the motion. All voted in favor (CW, CK, CE), none opposed (0).

Public Comment: None

Approve Minutes from July 2022 meeting: Tiffanie advised that the minutes need to be edited to state a clarification on an expenditure. She advised that the \$14k+ outside district services expenditure was not for Tactical Business Group, as stated in the July minutes (treasurer report and payment of bills) but for the catch-up payment EUCAAHD made to EUFR for FY 21-22. C. Kirk made a motion to approve the minutes with the stated necessary amendment, C. Erb seconded. S. Allen will amend the minutes as requested and forward them to board members. All voted in favor (CW, CK, CE), none opposed (0).

Accept Treasurer Report for July 2022 and approve paying bills: All board members were emailed the financial documents for the month, prior to the meeting, for their review. All board members present at this meeting have reviewed the financials and C. Kirk (treasurer) has reviewed the profit and loss statements for July and has signed off on them. C. Erb moved to approve the treasurers report and pay bills. C. Kirk seconded the motion. All voted in favor (CW, CK, CE), none opposed (0).

Old Business:

None

New Business:

Total Medical Calls for Service July 2022: 44 (YTD 276)

Audit: Tiffanie is taking the signed contract to RBH Group tomorrow. The cost for EUCAAHD will be \$11,100. They will start the auditing process soon. C. Williams asked about the possibility of the districts doing a “bundle and save” option. Chief Baty advised that the auditors have all declined taking on new clients. Each district has a different firm they use for their audits.

Health Administrator’s Report: Tiffanie advised that the ambulance district has not dropped any calls and has not had a need to use the variance in July.

Tactical Business Group has been in touch regarding accounts that need to be sent to collections.

Medic 63 (1998 Chevy Ambulance) is going to be put up for surplus. It was determined that it is not cost effective to repair the transmission as this ambulance is garaged 99% of the time and is not safe to use on interfacility transfers, as it is not reliable. Tiffanie will let the board know, at next month’s meeting, what steps have been taken to surplus this vehicle. She is currently communicating with the individuals involved.

We are working on the hiring process. We need at least one more ALS provider, full time, to fill out the schedule. We are also working on hiring on-call personnel to build a call list. These individuals will work per diem.

Chief’s Report: No questions

Business from the Board:

C. Williams asked Tiffanie what the measurable metrics are to determine if the IGA with EUFR has been successful. Tiffanie advised of the following:

- Management and command staff are readily available for staff
- The doors stay open
- Utilities are paid
- HR/payroll

Admin used to have the responsibility of reconciling timecards, insurance, policies, and procedures, etc. These tasks are now delegated to other positions

Adjourn: Motion to adjourn made by C. Kirk and seconded by C. Erb. All voted in favor (CW, CK, CE), none opposed (0). Meeting adjourned at 6:51pm.

Next Regular Board Meeting: September 15th, 2022 @ 6:30pm