



EAST UMATILLA FIRE & RESCUE

BOARD MEETING
August 18, 2022, 7:00 PM
Weston Fire Station
103 W. Main Street
Weston, OR 97886

Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

In Attendance

 X *Matt Hoehna, President*

 X *Greg Phillips, Director*

 X *Terry Case, Vice President*

 X *Chris Williams, Director*

 X *Carol Kirk, Secretary/Treasurer*

 X *Dave Baty, Fire Chief*

MINUTES

1) MEETING TO ORDER

Board President, Matt Hoehna called the meeting to order at 7:00 p.m.

2) ROLL CALL

A quorum was determined, as indicated above, and the meeting continued.

3) APPROVE/ADD TO THE AGENDA

Terry Case requested that APPROVAL OF MINUTES FROM EXECUTIVE SESSION in July be added as item 6.5, Matt Hoehna requested that RESOLUTION #22-014 be added as item 10, and Chris Williams requested that REVIEW CITIZENS COMPLAINT be added as 8.5

MOTION: Terry Case to approve Agenda as amended

SECOND: Greg Phillips

VOTE: Unanimously Approved

4) PUBLIC COMMENT

There was no public comment.

5) FINANCIAL INFORMATION AND PAYMENT OF BILLS

Terry Case confirmed that the expenditures for Equipment testing, which are almost at 50%, was due to hose testing, which is an annual test. Chief Baty confirmed this. Chief Baty also noted that the monitors are tested annually through a contract with Kadlec. Chris Williams asked if it was a concern that we were at 20% on our accounting services after one month. Chief Baty informed him no, and that there were a couple other things we were watching, and that was not one of them.

MOTION: Greg Phillips moved to pay the bills and approve the financials

SECOND: Chris Williams

VOTE: Unanimously Approved



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6) MINUTES FROM LAST MEETING

Matt Hoehna commented that the agenda last month had the incorrect executive session ORS listed, the minutes reflect the correct executive session ORS.

MOTION: Greg Phillips moved the minutes from the last meeting be approved

SECOND: Terry Case

VOTE: Unanimously Approved

6.5) MINUTES FROM EXECUTIVE SESSION

MOTION: Terry Case moved to approve the executive session minutes from July Meeting

SECOND: Chris Williams

VOTE: Unanimously Approved

Matt Hoehna let the other members know that a discussion was had with Sheri Allen about the distribution of executive minutes.

OLD BUSINESS

7) DISTRICT POLICY

Chief Baty distributed Chapter 8 (Records Management) to Board Members

- a. Chapter 9 (Safety) Chief Baty notified the board that Jason Hall is the new Safety Committee Chairman. Jason is requesting more time to review the policy and Chief Baty asks that his request be granted. The board agreed to table the approval of Chapter 9 to the September meeting.
- b. Chapter 10 (Personnel) Chief Baty is waiting for feedback from staff on Chapter 10 and asked the Board if they have received any to keep for review. Chief Baty requested that staff be given more time to review and comment. Matt Hoehna asked if staff have been emailed Chapter 10, noting that copies have been available for pick up. Chief Baty stated Chapter 10 would be emailed to staff and a hard copy will be at each building.

8) NEW STATION UPDATE

Chief Baty passed out an updated design for the Board to view. A wall was moved to increase the size of a conference room and decrease the size of the patio at the meeting this morning, no more changes will be made to the design. Chris Williams asked if the patio was covered, and it was determined that it was. Chief Baty said that the next step is the architect will draw up then new design and submit it to the construction company. The 24th – 26th of August were the days discussed as the PEMB bid dates and it would take 3 weeks to come back. The PEMB is for the metal structure and frame of the building. The interior walls and the exterior structure are not dependent upon each other for structural support. Matt Hoehna asked if folks were generally happy and Chief Baty stated the people were generally getting 80-85% of what they thought it should be. Assistant Chief J. Lasater stated the closest to "yes" he heard was "I can work with this," taking that as a vote of confidence and not hearing any complaints. Chris Williams asked if the new designed fit within our budget and it was affirmed by Chief Baty and Terry Case that the budget was established for them to work within. Terry Case also noted that it hasn't gone out to the sub-contractors. Chris Williams asked if we were still looking at Feb for construction. Chief Baty informed the Board that a hole was dug today for the geo-survey. Terry Case stated that it was probably dependent on the metal building and noted the supply chain for the materials involved was critical along with the supply chain for the generator. Chris Williams asked about transformers and Terry Case noted that is the power company responsibility. It was asked if utilities were to the lot and answered that there was power and water to the site. Terry Case noted that the power to the site isn't the power we would be using due to the requirement of a 3-phase transformer for our building. Chris Williams asked about heating the station and "green" aspect of the project. Will solar panels be used? Terry Case stated that solar panels will be used as the cheapest and easiest route to meet state requirements for green energy. Heating will be natural gas because that is the least expensive and electric. Terry noted we also want a generator to cover most of the station to ensure we can respond to emergencies even in the case of power failure. Matt Hoehna stated he appreciated what Chief Baty, Terry Case and Carol Kirk were doing on the station design/production committee.



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8.5) REVIEW CITIZEN COMPLAINT

Chris Williams wanted to know where we were in the review of the complaint. That the citizen was told we would get back to him and have we done it. Greg Phillips stated yes. Assistant Chief J. Lasater informed the Board he contacted Donny earlier this week and spoke with him over the phone about what was discovered. Greg wanted to meet in person, so Assistant Chief J. Lasater set up a meeting, that morning. Meeting was cordial. Assistant Chief J. Lasater queried all the staff, accounted for all the vehicles where they were at during the timeline. While Assistance Chief J. Lasater was speaking with staff, one staff member informed him a guy had shown up at the Athena fire station while the employee was driving one of the brush trucks. Assistant Chief J. Lasater was given another community members name and followed up with that member. The community member stated it was their truck that was spotted driving in the field next to the land fill. The community member told Assistant Chief J. Lasater they were driving and spotted the smoke, drove into the field thinking it was equipment, drove clear out there, looked down into the dump saw barrels burning so he headed to Athena. Assistant Chief J. Lasater mentioned that to Donny, and he seemed fine with that explanation. Assistant Chief J. Lasater asked Donny several times if there was anything else we could do, and he seemed like he was okay. Assistant Chief J. Lasater in the meeting that morning mentioned that it probably wouldn't hurt to get together with the Chief and himself to discuss expectations on what we do if a fire happens at the landfill. The potential hazards at a landfill are unique and they need to have a realistic understanding of what we can safely do.

NEW BUSINESS

9) SIGNS

- a. **NO BURNING SIGNS** – Chief Baty informed the Board that A-frame boards with NO BURNING were placed in high traffic areas within each of our towns. These boards can be used for any Public Service Announcement (PSA). Chief Baty informed the board that an incident with a community member using a burn barrel prompted the signs. Chief Baty stated that when he made contact with the community member to let them know there was no open burning, and that it was posted on the district website, the community member informed the Chief that they do not have internet access. The signs were purchased and deployed to assist with community communication. Any suggestions for other ways to communicate are appreciated. Matt Hoehna asked if we asked the city to put it on the reader board, and Chief Baty said no we have not. Chris Williams asked if the new station would have a reader board and Chief Baty stated that is the intent. Future intent is to have one in each town.
- b. Chief Baty added that the district received a Breathing Air Compressor (BAC) from the Tribe, and it is being installed at the Helix Maintenance Station. There will be a cost to have it hooked to electrical. Todd French is coming down from Seattle, Ellen Curtis is going to give it a tune-up and test the air for us. We have an old unit (BAC) that can fill to 4500 psi, which is the what the canisters fill to, but the new one will be good and will move to the new station if we have room. Additional information was shared with the board regarding BAC units.

10) RESOLUTION #22-014

Matt Hoehna noted the intent of the resolution is to extend worker's compensation coverage on volunteers to encompass volunteers other than Board Members and Public Safety Volunteers or allow Board Members and Public Safety Volunteers to volunteer in other capacities.

MOTION: Chris Williams moved to approve the resolution as read previously

SECOND: Greg Phillips

VOTE: Unanimously Approved

Questions regarding the Chief's Report (e-mailed 8/12/2022)

Matt Hoehna read the Chief's Report for review.

Medic Supervisor Tiffanie Andrews-Rost was asked to update the board on the hiring cycle. She noted that due to email issues the posting should be going out next week. We are posting for Full-Time Paramedic and Full-Time Ambulance based Clinician and will hire one or the other. Posting both allows for a larger pool of applicants, for example EMT-Paramedic, RN or PA. Medic Supervisor Tiffanie Andrews-Rost explained to the board the difference between Paramedic and Ambulance based Clinician. She stated she will be posting them as until filled. She will also be posting for Part-Time On-Call positions to create a pool of individuals to assist with scheduling.



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Medic Supervisor Tiffanie Andrews-Rost informed the board that depending on who applies, the probationary period will be adjusted. They will be vetted based on their experience and where they are coming from. Chief Baty and Assistant Chief J. Lasater are starting a recruitment drive this fall. Going to hit the high schools not only for volunteer fire fighters, but also participate in the Resident Intern (RI) program either through BMCC or we do our own. Chief Baty said he briefly talked with Critchley about maybe a rotation between Pilot Rock, Pendleton and EUFR. Until we have a facility, we don't have much to offer at this moment for a RI program.

GOOD OF THE ORDER

Matt Hoehna brought up that the auditor Missy Keller will be here Monday, August 22, 2022, and that they may be able to do the single audit (audit of the new fire station money).

ADJOURNMENT

MOTION: Carol Kirk moved to adjourn the meeting.

SECOND: Terry Case

VOTE: Unanimously Approved

The meeting was adjourned at 7:53 p.m.


The next meeting will be September 15, 2022, 7:00 p.m. at the Fire Station in Weston.



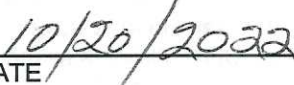
PRESIDENT



DATE



BOARD SECRETARY



DATE