



**BOARD MEETING
June 15, 2023, 6:30 PM
Weston Fire Station
103 W. Main Street
Weston, OR 97886**

Mission Statement

It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.

In Attendance

<u>X</u>	<i>Chrys Wernlund, President</i>	<u>X</u>	<i>Christine Erb, Director</i>
	<i>Chris Williams, Vice President</i>	<u>X</u>	<i>Kim Herron, Director</i>
<u>X</u>	<i>Carol Kirk, Secretary/Treasurer</i>	<u>X</u>	<i>EMS Co-Coordinator Michael Kobasa</i>

MINUTES

➤ **MEETING TO ORDER**

Board President, Chrys Wernlund called the meeting to order at 6:33 p.m.

➤ **ROLL CALL**

The following guests were in attendance: Greg Phillips, Terry Case, Matt Hoehna, Michael Kobasa, Gaige Spencer, Juan Avila Jason Hall, Dave Baty, Jeremy Lasater. Chris Williams was not present.

➤ **APPROVE/ADD TO THE AGENDA**

MOTION: Carol Kirk moved to approve the agenda and minutes to be bumped to next month.

SECOND: Kim Herron

VOTE: Unanimously Approved 4-0

➤ **PUBLIC COMMENT**

No public comment.

➤ **MINUTES FROM LAST MEETING -**

➤ **MOTION:** Carol Kirk moved to approve the agenda and minutes to be bumped to next month.

➤ **SECOND:** Kim Herron

➤ **VOTE:** Unanimously Approved 4-0

➤ **TREASURER REPORT AND PAYMENT OF BILLS**

There were no questions.

MOTION: Kim Herron moved to accept the treasurer's report and pay the bills

SECOND: Christine Erb

VOTE: Unanimously Approved 4-0

OLD BUSINESS

➤ **MEDIC VEHICLE REPLACEMENT (Possible Purchase)**



Michael Kobasa is prepared to purchase a vehicle after July 1st, 2023. Also looking into new decals for the new vehicle. Confirmed it must be badged as its title, EUFR taken off EUCAAHD put on.

➤ **UTV STATUS UPDATE**

The UTV was shipped from the factory to the outfitter, but it is missing some components. Right now, it is waiting on parts. Missing components are the computer module and the sinking switch for the horn. Currently in California. Expectations of receiving it are before 2024. Skid units have arrived and cabinets for the trailer are on the way.

➤ **INTER-FACILITY TRANSFERS (ITFs)**

St. Mary's Hospital has agreed to use us for BLS Transfers. Michael Kobasa has spoken with medical officials from the tribe about transfers as well. Currently working on paperwork aspect of Transfers.

NEW BUSINESS

➤ **MONTHLY EQUIPMENT STATUS**

Jason Hall informed the Board of a couple of recalls that are on the ambulance. One is for the fuel pump; it is set up inline to be replaced by the dealership in Walla Walla.

➤ **MONTHLY SAFETY STATUS**

The monthly safety meeting was earlier this month and went over PPE, as a reminder to wear proper gear in and around the apparatus and on scene.

➤ **BUDGET APPROVAL PROCESS**

Chief Dave Baty suggested that out of the COH (cash on hand) \$1000.00 from that line go into general services and \$10,000.00 from that line go into training. Michael Kobasa suggested that he would like to see an extra 25,000.00 put into the Equipment Replacement Fund, in lieu of putting more money into the Building Fund.

MOTION: Christine Erb moved to move over an extra \$25,000.00, out of cash on hand, for a total of \$50,000.00 into the Equipment Fund, also keep 10,000.00 in the Building Fund, then 1,000.00 into General Funds.

SECOND: Carol Kirk

VOTE: Unanimously Approved 4-0

➤ **BUDGET APPROVAL**

Approving budget as sitting with all the changes.

MOTION: Carol Kirk moved to Approve the Budget

SECOND: Kim Herron

VOTE: Unanimously Approved 4-0

➤ **BANK ACCOUNTS**

➤ **MOTION: Kim Herron motion to approve Whitney Majors to be placed on all Bank Accounts and JoAnn McKern Removed**

➤ **SECOND: Christine Erb**

➤ **VOTE: Unanimously Approved 4-0**

➤ **MEDIC RESOLUTION**

Chrys Wernlund informed the board that she would like a resolution to wait until next month a resolution that stated that as of 07-01-2023 to affirm all policies in place on the Medic side of things, to mirror policies on the Fire side of things. No Discussions, table until next meeting.

➤ **EMS COORDINATOR'S REPORT**

Michael Kobasa will interview for paramedic School on June 27, 2023. Coverage for Whiskey Fest is being discussed. Hodaka Days races is covered.



CHIEF'S REPORT

No questions on the Chief's Report

BUSINESS FROM THE BOARD

No business from the Board.

DISCUSSION OF PAYMENT FOR THE TRANSFERS

The IFT will be billed just like any other ambulance call, going in the regular account for now. Eventually there may be a possibility of having an account set up to be strictly for transfers.

OUTGOING AND INCOMING BOARD MEMBERS

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

The next meeting will be July 20, 2023, at 6:30 p.m. at the Fire Station in Weston.

Chris Wankund
PRESIDENT

8/17/2023
DATE

Carolyn Kirk
BOARD SECRETARY

8/17/2023
DATE