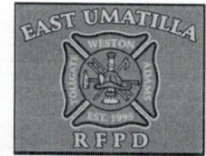


EAST UMATILLA COUNTY RURAL FIRE PROTECTION DISTRICT

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FIRE BOARD MEETING

April 20, 2023, 7:00pm

Weston Fire Station

103 Wk. Main Street

Weston, OR 97886

In Attendance:

Matt Hoehna, President - on phone Greg Phillips, Director

Terry Case, Vice President Chris Williams, Director

Carol Kirk, Secretary/Treasurer Dave Baty, Fire Chief

MEETING TO ORDER

Terry Case called the meeting to order at 7:18 pm.

ROLL CALL

A quorum was present and the meeting continued. Guests present were; Jeremy Lasater, Juan Avila, Sheri Allen and JoAnn McKern.

APPROVAL OF THE AGENDA / ADD TO THE AGENDA

Motion: Greg Phillips moved the March meeting minutes be approved.

Second: Chris Williams

Vote: Passed unanimous (5-0)

Chris Williams suggested tabling the District Policy Chapter 11 to the May Fire Board meeting. Approved by consensus.

Terry Case added Section 125, Flexible Benefit Plan, under Old Business.

Also under New business; Item D, the color for the new Fire Station wants consideration. Item E, Selling the Medic Quick Response Ford Explorer to the Medic District.

Motion: Greg Phillips moved to accept the agenda, as modified.

Second: Chris Williams

Vote Approved unanimous (5-0)

PUBLIC COMMENT: none

FINANCIAL AND PAYMENT OF BILLS:

Motion: Carrol moved to approve the financial and pay bills.

Second: Greg Phillips

Vote: Approved unanimous (5-0)

MINUTES FROM LAST BOARD MEETINGS

1; Board Meeting of March 16, 2023

MOTION: Chris Williams moved to approve.

SECOND: Greg Phillips

VOTE: Approved (5-0)

2; Supplemental Budget Meeting of March 23, 2023

MOTION: Greg Phillips moved to approve.

SECOND: Carrol Kirk

VOTE: Approved unanimous (6-0)

3; Special Board Meeting of March 23, 2023

MOTION: Chris Williams moved to approve.

SECOND: Greg Phillips

VOTE: Approved unanimous (5-0)

4; Executive Session of March 23, 2023

MOTION: Matt Hoehna moved to approve.

SECOND: Carrol Kirk

VOTE: Approved unanimous (5-0)

5; Work Session March 29, 2023

MOTION: Carrol Kirk moved to approve.

SECOND: Chris Williams

VOTE: Approved unanimous (5-0)

6; Special Board Meeting of March 29, 2023

MOTION: Greg Phillips moved to approve.

SECOND: Carrol Kirk

VOTE: Approved unanimous (5-0)

OLD BUSINESS:

A: DISTRICT POLICY: Chapter 11 (facility) is tabled for the May Fire District meeting.

B: NEW STATION STATUS: Chief Dave Baty said the design portion is completed and construction is about to begin. McCormick is working on permits at this time. One item needed is a designee to sign off on pay application requests. These pay requests are those submitted to the contractor by his sub-contractors, these along with the contractor's own get sent upstream, ultimately to the payee. There is a need for a designated individual to sign off approval on these bills submitted for payment. The designated signer can be anyone authorized by the Fire District Board. An alternative to somewhat stream things, is our builder's representative; with the Fire Board's approval, Jake from Wenaha Group can sign off on the bills as received. All of the bills will pass through the Fire District's hands on their way to JoAnn for payment.

MOTION; Matt Hoehna moved that Jake Hartwig with Winaha, be designated as the Fire District's signee on bill applications accrued during and through the Fire Station construction project.

SECOND; Chris Williams

VOTE; Approved unanimous (5-0)

Dave Baty presented a color sheet for the exterior metal (exclusive of trim) to be used on the new Fire Station. There was a general consensus on Ash Gray.

MOTION; Greg Phillips moved Ash Gray be selected for the building.

SECOND; Carrol Kirk

VOTE; Approved unanimous (5-0)

C: HELIX MAINTAINANCE SHOP STATUS: The school district is getting the purchase papers prepared for the Fire District's approval.

D: UTV STATUS: Juan Avila said the trailer is here and being prepared. The UTV delivery is presently scheduled for May 31st. Two funding grants have been approved and a third was denied, leaving approximately 11,680 dollars short of completion. This leaves 5,840 dollars each between the two districts, Juan is still trying to find this funding. Terry Case said the Ambulance District has approved its half.

NEW BUSINESS:

A: MONTHLY EQUIPMENT STATUS: Jeremy Lasater spoke of discussion that has been, pertaining to getting in place an equipment replacement schedule. At present everything is functional and replacement is as needed, predicated on the budget.

B: MONTHLY SAFETY STATUS: No reported injuries. The District is presently getting equipment prepared for wildland fire season. New replacement Self Contained Breathing Apparatus (SCBA) has arrived and after training will be placed in service. This acquisition made possible with grant funding received earlier.

C: BUDGET STATUS: Chief Dave Baty spoke of the 2023-2024 budget. Provision is made for employee wage increases, exempting Chief. Some paring down of line items but should be in good shape going into the next budget year.

D: Terry Case read proposed Resolution 2223-02 (2023-02 ?) to adopt a Section 125 Flexible Benefit Plan, otherwise known as a cafeteria plan. This is an optional plan available to District employees after July 1, 2023. Under this plan a designated amount is withheld from an employee's wages each month, tax deferred, withdrawals may be made for medical expenses with the expectation they will be reimbursed. Cost to the Fire District will be 14 dollars per month for each enrolled employee.

MOTION: Greg Phillips moved that Resolution 2023-02 be adopted.

SECOND: Chris Williams

VOTE: Approved unanimous (5-0)

Chris Williams had to step out with the statement he would approve the sale of the Fire Districts Ford Explorer to the Medic District.

E: There has been discussion of selling the Fire District's Ford Explorer Quick Response rig to the Medic District for the sum of 3,000 dollars.

MOTION: Greg Phillips moved to sell the Medic District the Fire District's Ford Explorer.

SECOND: Carrol Kirk

VOTE: Approved unanimous (5-0)

QUESTIONS REGARDING THE CHIEF'S REPORT: none

GOOD OF THE ORDER: Sheri Allen announced that she had for the Board Chapters 9 and 10 of the Policy Manual.

Meeting Adjourned at 8:11 pm.

Next regular scheduled meeting May 18, 2023 @ 7:30 pm at the Weston Fire Station.